



Update! Exempt Registration Self Determination

In an effort to facilitate research and focus on IRB applications that *require* UCI IRB review, effective July 8, 2019, Human Research Protections (HRP) staff will no longer provide a “sign off” of the [Exempt Self-Determination Tool](#), verifying that the study meets the selected exempt category.

For additional documentation to support the Exempt Self-Determination process at UCI, sponsors may be provided [this letter](#). Should your sponsor require that the exempt determination be confirmed by the IRB, please contact HRP staff at irb@research.uci.edu. We ask that you please be prepared to provide supporting documentation of the sponsor’s requirement.

A Few Reminders for Use of the Exempt Self-Determination Tool:

- The Lead Researcher (and Faculty Sponsor if applicable) is responsible for record-keeping. Be mindful of [lead researcher record keeping responsibilities](#).
- Further, the Lead Researcher (and Faculty Sponsor if applicable) **must confirm** that all members of their research team have completed the required [educational tutorials](#).
- A complete list of responsibilities is included in the Exempt Self-Determination Tool.
- Feel free to utilize the UCI Consent, Study Information Sheet, and Recruitment Templates on our [Applications and Forms](#) webpage under the section titled, ‘Human Research Protections’.
 - Remember to edit the forms to include your contact information on page 1 so subjects know whom to contact for questions!

If your research is not eligible for exempt self-determination, please submit a [New IRB Application](#) for [exempt](#) or [expedited](#) / [full committee review](#). For more information, please review: [How To Submit Electronic IRB Applications for Review](#).

Thank you!